



Cajon Valley Union School District
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Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Deanne Markle on January 9, 2019 at 9:00 a.m. at the Cajon Valley Union School District.

Members Present: Steve Devan, Victor Garcia, Robert Kiesling, Peter Lupo, Deanne Markle, and Sheri Runyen.

District Staff: James Beard, Sharon Clay, Sharon Dobbins, Louise Gibson, Jon Guertin, Vickie Hayman, Lisa Krueger, and Mark Mendoza.

WELCOME AND ROLL CALL

Deanne welcomed everyone and expressed appreciation for their attendance. Sharon explained that, due to Jon needing to leave for the airport, he will report on Prop EE projects prior to moving on to the approval of the minutes.

PROP EE PROJECT UPDATE

Jon Guertin shared that Prop EE funds are being used for student devices and AV projects. With the next GOB (General Obligation Bond), plans are to replace more Chromebooks and teachers' Macbooks. Grades K, 3, and 6 will get new devices, with all students having full take-home privileges. I.T. is piloting a new web filter: parent controls over the summer and breaks; and District controls during the school year.

Chromebooks now come with an 'always on' case, resulting in reduced costs for damage and labor, and I.T. has established a protocol for chronic abusers. I.T. has also laser printed the logo on each device to help deter theft. The District is presently in discussions regarding software costs, such as Imagine Learning in twelve languages.

Jon shared that the Federal E-Rate program helps to pay for the infrastructure (wiring, switches, etc), 85% E-Rate and 15% District. This program will continue for 6-7 more years.

APPROVAL OF MINUTES

The minutes from the October 10, 2018 meeting were approved on a motion made by Victor Garcia, seconded by Sheri Runyen, and carried 6-0.

DRAFT ANNUAL REPORT TO THE COMMUNITY

Sharon shared that the auditors are still working on the 2017/2018 audit report. They expect to have it completed soon. Sharon will forward the report to COC members when it is received. The auditor will attend the April COC meeting to review the report with the Committee.

The committee reviewed the draft Annual Report to the Community, and made suggested edits, including additional verbiage in the cover letter related to technology bonds aligning with the useful life of the devices. Sharon mentioned that this draft report will be revised based on Committee input. She and other staff will proofread and make any additional corrections needed. The revised report will be emailed to the Committee for final review and input prior to the next meeting.

Deanne stated that the members will further review the draft Annual Report and contact Sharon with any further input or questions.

PROJECT UPDATES

Sharon shared that the District is anticipating Anza Modular Classroom Building plan approval by the Department of the State Architect (DSA) at an “over-the-counter review” scheduled for January 24th. Once plans are approved by DSA, the District can begin the bidding process. It is expected that Phase I construction will begin in April 2019 will be finished in early August for the start of the 2019/2020 school year. Phase 1 includes two buildings with a total of: six classrooms, five office/small group spaces, student restrooms, and staff restrooms.

Plans are being developed for new modular classroom buildings at Johnson and Naranca Elementary Schools.

The District is currently finalizing a district-wide security assessment and beginning to work on an updated facilities master plan. Additional exterior security cameras are planned to be installed, and a key-code system is presently being piloted in both the I.T. and Personnel Departments.

DISCUSSION / OTHER

Sharon reviewed the member terms and shared that she is hoping to fill the current COC member vacancy by the next meeting. There was a possible candidate, but he was disqualified because he owns a business from which the District has purchased HVAC supplies. Because the vacancy is for a member affiliated with a senior organization, Bob suggested contacting OASIS.

Sharon indicated that a project tour may be scheduled during the week of Spring Break. She will send out an email with additional information.

ADJOURNMENT

The meeting was adjourned at 10:08 a.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, April 10, 2019 at 9:00 a.m. in Professional Development Room #1.